

City of Michigan City

P.O. Box 226 Michigan, ND 58259-0226

701-259-2553

Mayor – Lauri Rysavy City Auditor – Jason Flom City Superintendent – Scott Gilbertson City Council Members
Nathan Flom, Jay Vasichек, Daniel Reineke, Jay Gilbertson
City of Michigan City is an Equal Opportunity Provider/Employer

Michigan City Regular Council Meeting

October 13, 2025

5pm

Mayor Rysavy called the meeting to order

Present: Lauri Rysavy, Dan Reineke, Jay Gilbertson, Nathan Flom, Jay Vasichек.

Others Present: Scott Gilbertson, City Superintendent, Jason Flom, Auditor, Kaitlyn with Ottetail Power Company.

Mayor Rysavy recognized Representative from OTPC, Kaitlyn. She was here to present an updated agreement with Ottetail Power Company to service the city of Michigan with electric power. Ordinance 152 was read for first time. Only noted changes were that if the city went with another power service that we would give OTPC 60 day notice verse the old 30 day notice. This agreement/ordinance must be updated every twenty years. OTPC Rep will be at next regular meeting for second reading of amended ordinance.

Kaitlyn left the meeting.

Minutes were presented from last regular meeting on September 8, 2025. Nathan Flom made a motion to approve minutes as written. Jay Gilbertson seconded the motion. Roll call Vote: Dan Reineke-yes, Jay Gilbertson-Yes, Nathan Flom-Yes, Jay Vasichек-yes. Motion Carried.

Minutes were presented from Special Meeting held on October 7, 2025. Jay Gilbertson made a motion to approve minutes as written. Jay Vasichек seconded the motion. Roll call Vote: Dan Reineke-yes, Jay Gilbertson-Yes, Nathan Flom-Yes, Jay Vasichек-yes. Motion Carried.

Monthly bills were as presented:

Payee

1st United Bank	\$1,704.93
Grand Forks Utility	\$52.46
Brager	\$2,050.25
Ottetail	\$1,790.01
Nodak	\$135.00
Polar	\$184.98
NCSO	\$1,315.00
One Call	\$12.00
Card Member Services	\$2,067.65
CHS	\$447.00
Verizon	\$41.52
Hamster Oil	\$234.67
Hawkins	\$1,046.25
Michigan Hometown Food	\$34.13

Jay Vasichek made a motion to accept bills. Jay Gilbertson seconded the motion. Roll call Vote: Dan Reineke-yes, Jay Gilbertson-Yes, Nathan Flom-Yes, Jay Vasichek-yes. Motion Carried.

Scott Gilbertson presented City Superintendent Report:

Water loss was presented and within normal range.

Cemetery was mowed and trimmed before last funeral.

Mosquitos were fogged 16 times this year.

New batteries and fuse were replaced on the siren.

Drainage ditch has been cleaned out from the township road north. Just waiting to have the rest done from the north side of the golf course to the township road.

Mixer for water tower was ordered.

Question if fall rolloff will be brought in? Council instructed that there will not be one until spring 2026.

Jason Flom presented Auditor report:

One water shut letter will be sent with the shut off date of Monday, October 20, 2025, at 1pm as the deadline for payment in full made.

Financials were presented and questions answered.

New Printer has been purchased and installed

Lead Pipe/unknown pipe materials will be sent. This is required by State but no action by the property owner is required.

Cemetery letters will be sent towards the end of the month. Donation are way down, yet expenses are no less.

Banyon accounting and utility billing software was discussed. Changing so our entire accounting/billing system could be as one and having software that is designed for city our size would be a major plus. QuickBooks is not designed for city accounting and BlackMountain utility billing is designed for cities with population about 1,000.

Start up will be around \$9,000.00. Jason has spoken with a few towns who have used this system for many years and are happy with customer service and the product. Jay Vasichek made a motion to approve moving to Banyon. Jay Gilbertson seconded the motion. Roll call Vote: Dan Reineke-yes, Jay Gilbertson-Yes, Nathan Flom-Yes, Jay Vasichek-yes. Motion Carried. This should all be in place by January 1, 2026.

Council received a formal complaint on the stuff piled up in Elaine Larson's yard. Council instructed Auditor to send property owner a letter

OLD BUSINESS:

Spark Housing has submitted building permits for one house at 121 6th Street W and also for one house at 214 6th Street W.

Jay Vasichek made a motion to approve permit at 121 6th Street W. Jay Gilbertson seconded the motion. Roll call Vote: Dan Reineke-yes, Jay Gilbertson-Yes, Nathan Flom-Yes, Jay Vasichek-yes. Motion Carried.

Jay Vasichek made a motion to approve permit at 214 6th Street W. Jay Gilbertson seconded the motion. Roll call Vote: Dan Reineke-yes, Jay Gilbertson-Yes, Nathan Flom-Yes, Jay Vasichek-yes. Motion Carried.

W.L.Cowper Post has donated \$6,000.00 towards purchasing more Christmas decorations. Christmas banners will be ordered for 1st Street. The rest will go towards purchasing more pole decorations on the light poles along Jeanette Ave (HWY 35). THANK YOU TO OUR LOCAL LEGION.

Auditor Flom presented information on if money in the Emergency fund can be placed in a CD. It is legal to do so, and interest can be used as council see fit. Nathan Flom made a motion that the entire emergency fund be placed in a short-term CD with the interest made from the CD placed back in the Emergency fund. Dan Reineke seconded the motion. Roll call Vote: Dan Reineke-yes, Jay Gilbertson-Yes, Nathan Flom-Yes, Jay Vasichek-yes. Motion Carried.

Street repair was discussed. With the season to do so ending this was tabled until March of 2026.

Ordinance 146 was amended and 1st reading took place. Changes include enclosures must be physical fence and not wireless or Bluetooth. Fine for warning of unleashed animal is \$300.00. Amended ordinance can be read at city office upon request. 2nd reading will take place on November 10, 2025.

NEW BUSINESS

Auditor Flom went over Open Meeting laws from a webinar he attended sponsored by League of Cities. Council instructed Auditor Flom to make any changes that need to be in compliance.

Council was presented with Percentages of funds for salaries and other share expenses. Jay Vasichек made a motion to approve as was presented. Jay Gilbertson seconded the motion. Roll call Vote: Dan Reineke-yes, Jay Gilbertson-Yes, Nathan Flom-Yes, Jay Vasichек-yes. Motion Carried.

Bulk water rates were discussed. Currently it is \$12.00 per 1,000 gallons. Discussion took place. Jay Gilbertson made a motion to increase the bulk water rate to \$15.00 per 1,000 gallons of water immediately. Nathan Flom seconded the motion. Roll call Vote: Dan Reineke-yes, Jay Gilbertson-Yes, Nathan Flom-Yes, Jay Vasichек-yes. Motion Carried.

Painting the office was discussed and having it hired. Office will be rearranged so auditor's back is not to the door. Jay Vasichек made a motion to hire Deb Anderson and Lauri Rysavy to paint the office. Dan Reineke seconded the motion. Roll call Vote: Dan Reineke-yes, Jay Gilbertson-Yes, Nathan Flom-Yes, Jay Vasichек-yes. Motion Carried.

Motion to adjourn was made by Jay Gilbertson, Seconded by Jay Vasichек. Motion carried

Next Regular meeting is November 10, 2025 at 5pm.

Respectfully submitted
Jason M Flom, Auditor

Amendment: November 10, 2025. Jay Vasichек made a motion to approve minutes as presented. Dan Reineke seconded the motion. Motion carried.