

Michigan City Regular Council Meeting

Monday, August 11, 2025

Mayor Rysavy Called the meeting to order

Members Present: Lauri Rysavy, Nathan Flom, Jay Gilbertson, Traci Lagein via phone

Members Absent: Jay Vasichek

Others present: Scott Gilbertson City Superintendent, Jason Flom Auditor

Mayor Rysavy called for any additional changes to agenda: Auditor Flom added Building Permit to new business and to table Pet ordinance to next meeting.

Last meeting minutes were presented. Council member Lagein made a motion to approve. Jay Gilbertson second. Motion carried

Monthly bills were presented:

| August 2025 | | |
|------------------------|-------------|---|
| Payee | Amount | Description |
| Ottertail | \$3,829.75 | Power |
| Michigan Hometown Food | \$13.98 | Cleaning Item |
| Polar | \$202.72 | Office phone Internet/ Lift station Phone |
| Verizon | \$41.50 | City cell phone |
| One Call | \$12.00 | Locate marking |
| NCSO | \$1,315.00 | September police contract |
| Hamster Oil | \$315.72 | Gas for Pickup, gator, mowers |
| United Laboratories | \$1,916.01 | Lagoon Treatment Chemical |
| Lakota Farm Services | \$3,647.00 | Final Insurance for the year |
| Nodak Electric | \$124.00 | Lagoon and North Pump Electric |
| GF Utility Billing | \$26.00 | Water testing |
| Credit card | \$482.86 | Parts, Keith Lock, New tablet, QB, |
| Brager | \$2,000.25 | Garbage |
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| | \$13,926.79 | |

N Flom made a motion to approve. Gilbertson second. Motion carried

City Superintendent Report:

Lagoon and grass around drainage ditches have been mowed. Drainage ditch itself will be done when dry

Algae control chemical has been added to the lagoon

Steve Ralston has taken a load of White wear and will be taking the rest of it.

Brain Day sent the Emergency response plan 2025. S Gilbertson stated all should review it.

Mosquitoes have been fogged 8 times so far this year.

N Flom and S Gilbertson will work on getting the camera to work at the grass/tree dump

Securing school building was discussed.

Brian Johnson will be contacted to push back concrete at the reservoir.

Auditor Report

Brian Day was here on July 31st from Midwest Assistance Program. He discussed the ND Auditor reports that are needed. City has the years of 2020, 2021, 2022, 2023 and 2024 to complete. Brian stated that reconciliation of the bank accounts will need to be done first. Upon reviewing, Brian Day and Auditor Flom found this will need to be done from 03/01/2022 forward.

Financials were discussed. And Auditor Flom is working on taking grouping of deposits out and placing them like they were placed in the bank. After this is done reconciliation will be completed.

BlackMountain Rep will be calling in on 08/27/2025 to discuss different items that can be done through the program. Auditor Flom said he also has another rep from BM that is working with him on issues as they arise.

We have had one NFS check for water payment. This has been taken care of.

Water shut off was presented. We have 2 accounts at that point. Letters were sent with a shut off date of 08/15/2025

Auditor Flom stated that he will be starting his auditor certification within the month. This is a required course.

OLD BUSINESS

Grocery Store grant the Anna Halvorson is working on through RRRRC was discussed. She needed a letter of support from council. Auditor presented such letter and council agreed to use it.

Spark Housing is coming along. Property has been surveyed, and Deeds have been recorded with the county. Mayor Rysavy will contact the Representative of this program to see what needs to come next.

Council seat vacancy that will occur when Member Lagein moves was discussed. Mayor Rysavy stated that Daniel Reineke stated he would take it to fill Lagein term. Mayor Rysavy thanked Council Woman Lagein for her time and dedication to Council.

NEW BUSINESS

Auditor Flom stated we have a couple residents who have not filled out the paperwork to keep their PO Boxes, so water bills are being returned. One resident rent so the owner will receive a letter on this matter. The renter will have the letter sent to his workplace. Council instructed the auditor to look at the ordinance to be sure we have that water users must have a current mailing address that accepts mail.

RRRC is conducting a Brownfield survey on buildings needing to be taken down. This will be filled out with our current list of dilapidated buildings/Houses.

Discussion was held on having the drain field cleaned out on the north end of town and on the corner by Rod's Autobody. Mayor Rysavy will contact Waterboard if there are any specification we need to know. N Flom will reach out for bids.

Maria Nenow and Maria Vasichok are working on a grant to revitalize the Civic Center. They have asked for items needed. Council gave the following: Doors, windows, siding with insulation, painting, flooring, Minisplit Heat pump AC for city office. Thank you to them for working on this!

Building permit was received from Alan Cook for a small porch addition to the south side of his house at 219 James St W. After reviewing N Flom made a motion to accept the building permit, J Gilbertson second. Motion carried.

2025 Budget was discussed.

Jay Gilbertson made a motion to adjourn the meeting. Traci Lagein seconded the motion. Motion passed

These are nonapproved minutes.

Respectfully submitted

Jason Flom, Auditor

Amendment 09-08-2025

Nathan Flom moved to approve August meeting minutes. Jay Gilbertson Second. Motion carried.